

## **Monthly Project Report**

Reporting Period:										
Project Name	•									
Project ID	Project Manager	Project Sponsor	Business Owner	Start Date	End Date	Programme				
Project Scop	<u>e</u>									
Project Deliv	erable for current pha	ases								

RAG Status (Red, Amber, Green)									
KPI Measure	2 Mths	Last Mth	This Mth	Commentry					
Overall									
Scope									
Schedule									
Budget									
Risks									
Issues									

Summary Narrative	
Completed this month	
Planned for next month	

tones						
Ref#	Milestone	% Complete	Baseline Date	Forecast Date		Overall
	Planning				İ	
	-				l	
	-					
	Design					
	-					
	-				I	
	Procurement					
	-				I	
	Construction				Ī	
	-				I	
	-				l	
	Closure					
	-					

Issues				
Rank	Description	Implication	Owner	Actions Taken this Period



Current Year (1,000)
Forecasting Ju

Last Mth

Baseline Last Month This Month

Current

Budget
Comitted
Actual
Variance

Sep

This Mth

Oct

Nov

**Key Documents** 

## **Monthly Project Report**

TRICT COUNCIL													
Risks													
Risk#	Descripti	Description			Plan to Manage Risk			Owner	Actions Taken this Period				
Outstanding	Actions												
Ref	Descripti	on			Update						Owner	Due Date	
Total Budget	and Forecas	st for Life of	Project (1,0	00):									
	Carry Over	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	TOTAL	
Baseline													
Enrescast													

Dec

Feb

Mar

Apr

May