

## Monthly Project Report

<b>Reporting Period:</b>						
<b>Project Name</b>						
<b>Project ID</b>	<b>Project Manager</b>	<b>Project Sponsor</b>	<b>Business Owner</b>	<b>Start Date</b>	<b>End Date</b>	<b>Programme</b>
<b>Project Scope</b>						
<b>Project Deliverable for current phases</b>						

RAG Status (Red, Amber, Green)				
KPI Measure	2 Mths	Last Mth	This Mth	Commentry
Overall				
Scope				
Schedule				
Budget				
Risks				
Issues				

<b>Summary Narrative</b>
<b>Completed this month</b>
<b>Planned for next month</b>

Milestones					
Ref #	Milestone	% Complete	Baseline Date	Forecast Date	Overall Milestone Comment
	Planning				
	-				
	-				
	Design				
	-				
	-				
	Procurement				
	-				
	Construction				
	-				
	-				
	Closure				
	-				

Issues				
Rank	Description	Implication	Owner	Actions Taken this Period

Current Year (1,000)												
Forecasting	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Baseline												
Last Month												
This Month												
Current	Last Mth		This Mth		Key Documents							
Budget												
Comitted												
Actual												
Variance												